



PLC Team Meeting Feedback Form

Meeting Date:	
Team Norms	<ul style="list-style-type: none">• Begin and end on Time• Be Prepared and Present<ul style="list-style-type: none">○ Commit to the task at hand○ Work towards solutions not admiring the task/Problem○ No side chatter or off task/topic work• Respect others thoughts/opinions/ideas<ul style="list-style-type: none">○ Listen and hear what the speaker is trying to say
Team Goals/What did you look at today	
Team Members Present	
Team Members Absent	
Success from Today	
Questions/Concerns	
Actions as a result of today's meeting	
Plan for Next Meeting	
Needs from Administrators	