

BOARD POLICY

No. 4312

COMPLAINTS FROM CITIZENS

The following procedure is to be followed when registering a concern, objection or complaint over a particular school policy, procedure, action or inaction.

Step One

Discuss the matter with the teacher involved and/or the Principal of the school.

Step Two

If the problem is not resolved to the satisfaction of the parties involved, it is to be brought to the attention of the Superintendent of schools.

Step Three

If, after discussion with the Superintendent, there is still no satisfactory solution, inform the Superintendent that you wish to present the matter to the Board, and it will be placed on the agenda for the next Board meeting. If the matter is sufficiently urgent to warrant a special meeting, one will be called. At Step Three, the matter must be stated in writing and signed, or presented in person at an open meeting; matters not presented in either of these ways will not be considered.

Step Four

When problems cannot be resolved at the local District level, the parties involved have two courses of action open to them: they may call upon the Superintendent of Educational Service for his assistance in solving the problem; or the matter may be brought before the Superior Court of the County.

Adopted by the Board March 21, 1983