

## BOARD POLICY

No. 2312

### COPYRIGHT COMPLIANCE

The board recognizes that the 1976 Federal Copyright Law, P.L. 94-553, makes it illegal to duplicate copyright materials without authorization of the holder of the copyright, except for certain exempt purposes. The board realizes that severe penalties are provided for unauthorized copying and/or uses of audio, visual or printed materials, unless the copying and/or use is within or conforms to the "fair use" doctrine. The board, therefore, informs all personnel that unauthorized reproduction and/or use of copyright materials is illegal and unethical, and that violations of the copyright law may result in criminal or civil suits, and/or suspension or dismissal from employment.

To assure compliance with the law and to protect staff members and the Grand Coulee Dam School District No. 301J against legal redress for alleged violations of the copyright law, the person making the reproductions and/or use of such copied materials must ascertain that the action is within the law.

The Director of Curriculum, Special Projects and Vocational Education must be contacted if there is uncertainty as to whether reproduction or use of materials meets the requirements of the "fair use" concept of the copyright law. The Director of Curriculum, Special Projects and Vocational Education will assist you in obtaining authorization from the appropriate sources when this become necessary.

Adopted by the Board March 21, 1983